

**Memorandum of the Meeting  
Regular Study Session/Meeting  
Twenty-Sixth Town Council of Highland  
Monday, March 01, 2010**

The regular (rescheduled) session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, March 01, 2010** at the regular time of 7:00 o'clock p.m.

**Silent Roll Call:** Councilors Bernie Zemen, Dan Vassar, Brian Novak, Konnie Kuiper and Mark A. Herak were present. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings. A quorum was attained

**Also present:** John M. Bach, Public Works Director; Mike Cullom and Beth Cullom of Accurate Sales and Consultants, Inc., 2032 Ashbury Lane, Schererville, Indiana 46375, were also present.

**General Substance of Matters Discussed**

1. The Town Council received Mr. and Mrs. Cullom of ASC (see above) who made a presentation regarding their project management services and seeking to be considered to provide such services for the Park and Recreation Project. Mr. Cullom noted that his company is presently providing services at the Lake County Government Center among others. Mr. Cullom suggested that in designing such work that contracts should be "split".

The discussion included an examination of distinguishing a general contractor from a construction manager and the comparative and contrasting attributes of each. He noted that he was a local company.

Mr. Cullom indicated that his compensation for ASC would be based upon an hourly rate.

Mr. and Mrs. Cullom departed at this time.

2. The Town Council and the Public Works Director discussed the results from the recently solicited bids for solid waste collection services. It was noted that the compactor boxes at the Public Works Facility were increased in the bid specifications. The discussion included a suggestion that the dumping permit fee at the Public Works facility be increased. However no specific amount was presented. The Public Works Director would follow-up.

The Public Works Director discussed the particular distinctions between the base bid, which was based on no meaningful change to the current level of services, and the alternative bids which would provide for a five day week pick up schedule and a every other week pick up of recycling. The solid waste bins and the recycling bins would be provided by the provider.

The current provider, now known as Republic (formerly Allied), was the low bidder in both instances. There was only one other bidder. To keep services as they are the cost to the municipality would be a four percent (4%) annual increase (.57 cents) over the current rates. The agreement is for a two-year agreement, with an option for two, one-year extensions. The alternative bids provided a small increase of seven cents (.7 cents) and then four percent increase as well, but based on the lower base. The alternative bid also requires a four year contract period rather than two plus two. It was further discussed that part of the component of the cost is the absence of a nearby publically owned landfill or comparable solid waste receiver.

It was noted that grass may be picked up as part of solid waste but leaves and brush are prohibited from being dumped into landfills. It was noted that leaves are currently deposited at the site of the former Highland dump. It was noted that there was an informal discussion regarding the possible hauling away of our leaves by the Lake County Solid Waste Management District. The discussion included whether or not there was any technology that could be obtained by several communities and provide a marketable product.

The Public Works Director indicated that he would prepare a resolution and associated contract for the consideration of the Town Council and a nearby meeting.

3. The Town Council discussed with the Public Works Director the timetable for the final work on the Kennedy Avenue Reconstruction Project. It was noted that the ending date for the project as approved by Indiana Department of Transportation is June of 2010. It was noted that the traffic lights for Kennedy Avenue are to be LED.
4. The Town Council discussed the hole in the road at Martha and Grace Streets.
5. The Town Council discussed the prospects for purchasing a tar disseminating machine (tar sealing buggy) to perform crack and seal on the public ways. It was noted that the Public Works Director favored the approach but would need to identify a funding source.
6. The Public Works Director reported on the possible Federal Jobs bill, sometimes called "Stimulus two" and the local allocation likely to come to Highland. The Public Works Director identified several possible projects to be used.
7. The Town Council, noting that some other communities have turned off some street lights, discussed with the Public Works Director the possibility of solar augmented energy lights to lower costs.
8. The Town Council discussed the progress on the 45<sup>th</sup> Avenue resurfacing project, funded by ARRA. The Public Works Director noted that many communities have added resurfacing projects and only a few companies that provide the services. The Public Works Director noted this and allowed for a window of completion that took this fact into account.
9. The Town Council inquired of the Public Works Director about a regular status report regarding progress on the flood prevention and Sanitary and Storm Sewers projects that were initiated to remediate the many problems.
10. The Town Council discussed whether or not any grant funding for a widening of Lincoln Street between Kennedy Avenue and the rail road tracks. It was noted that the current ARRA funding requires a "shovel ready" status, and this project would require design and consideration of its costs.
11. It was noted that the Public Works Director sent out RFP for design services for a Kleinman Avenue Reconstruction Project from Ridge Road to 45<sup>th</sup> Avenue.
12. The Town Council and the Public Works Director discussed the status of any funding and estimates of costs for the Kennedy Avenue Bridge crossing the Little Calumet River, to elevate the bridge to the flood protection levees. Several communities have joined Highland and appealed to the Congressman for possible funding.
13. The Public Works Director and the Town Council discussed the issue of standing water on the Ward and Neel properties near Hess Drive as well as the regional problem near Laverne Drive area. The Public Works Director described that a property is vacant and could be

obtained through a foreclosure as it is now subject to a tax sale. The Town Council discussed the prospect of instructing the Sanitary Board to act.

14. The Town Council discussed the proposed action related to the Sheppard Park area for holding excessive water from storm events.

John Bach departed at this time.

There being no further business to come before the Town Council, the regular study session of the Town Council, of **Monday, March 01, 2010**, was adjourned 8:45 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA  
Clerk-Treasurer